

46th District Agricultural Association/Southern California Fair
18700 Lake Perris Drive, Perris, California 92571
(951) 657-4221 www.socalfair.com
[Email: socalfair@socalfair.com](mailto:socalfair@socalfair.com)

BOARD MEETING MINUTES - SUMMARY

Administration Building Board Room
18700 Lake Perris Drive, Perris, CA 92571
March 25, 2026

Zoom: <https://us06web.zoom.us/j/81337438988>

Toll Free Number: One tap mobile +16694449171,,81337438988# US
Meeting ID: 813 3743 8988

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. Per CDC and State of California requirements, masks may be required to attend this meeting.

1) CALL TO ORDER at 4:02PM

2) PLEDGE OF ALLEGIANCE led by Judy Hofmann Wade

3) ROLL CALL OF DIRECTORS: Directors Present, Directors Excused

A motion and second is requested to excuse the absence of any Directors under this agenda item.

Present Directors: Magnuson, Skala, Bruno, Scott, Palumbo.

Absent Directors: Yeager, Almiron.

A motion to excuse absent Directors was made by Vice President Palumbo and seconded by Director Skala.

Motion carried, 5-0.

4) INTRODUCTION OF GUESTS & STAFF

Present: Rose Marotta, Katie Keyes, Judy Hofmann, Susan Nelthorpe, Mayra – Staff, Russ – CEO.

Zoom: Rich – PK Consulting, Denise – Financial Consultant, Cindy Palumbo.

5) PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

In accordance with state law, the Board will not comment on or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda.

[Rose – poultry show April 18th on fairgrounds](#)

6) CLOSED SESSION (Action to adjourn for Closed Session)

The Board will meet in closed Session to confer with and/or receive legal advice from counsel or the represented delegate to discuss the matters listed below. All guests and audience will be asked to adjourn the meeting at this time.

No closed session for March 2026 Board Meeting

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7) RECONVENE OPEN SESSION Report of any action taken during Closed Session

8) CONSENT AGENDA (*Discussion/Action by Board*)

All matters listed are considered by the Board to be routine and will be approved in one motion unless the Directors request a specific item be considered separately.

- a) Review and Approval of February 25, 2026, Board Meeting Minutes
A motion to approve was made by Vice President Palumbo and seconded by Director Magnuson.
Motion carried, 5-0.

9) REPORTS AND INFORMATION (Informational)

- a) Correspondence
- b) CEO Report
 - 1) Day to Day Operations Update
 - 2) California Construction Authority UpdateThanked staff for hard work, March events, office closed March 31st, April events, recognized Gene Skala WFA dedicated service, CHRB application, barn updating, trash enclosure between event center and Derby Room, no longer CCA chair.
- c) Management Consultant Report
 - 1) DWR Project OversightNew sewer lift station has been started, bridge removal at Lake Perris Drive to start in May, piledriving moving closer to fairgrounds – fairgrounds may receive calls and should cross post city website on fair website.
- d) Committee Reports
 - 1) Finance Committee
 - 2) DWR Ad-Hoc Committee
 - 3) Fairgrounds and Contracts Committee
 - 4) Junior Livestock Committee
 - 5) Policy Committee
- e) Barn Bash Report - May 16th Fundraiser
- f) Friends of So Cal Fair Report – Judy April 22nd mixer, Casino night in August, May 20th farmers daughters' orientation,

10) NEW BUSINESS (Action required)

- a) Review and Approval of December 2025 Financials / STOP
 - 1) Balance Sheet
 - 2) Profit and Loss Statement

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- 3) AP Payments/AR Aged Invoices/General Ledger
- b) Review and Approval of January 2026 Financials
 - 1) Balance Sheet
 - 2) Profit and Loss Statement
 - 3) AP Payments/AR Aged Invoices/General Ledger
- c) Review and Approval of February 2026 Financials
 - 1) Balance Sheet
 - 2) Profit and Loss Statement
 - 3) AP Payments/AR Aged Invoices/General Ledger
- d) Review and Approval of 2026 Budget

A motion to approve December 2025 Financials/STOP, January 2026 Financials, February 2026 Financials, and 2026 Budget was made by Director Magnuson and seconded by Director Skala.
Motion carried, 5-0.

- e) McElhinney Arena Panels Donation – Russ Vandenberg
A motion to approve was made by Vice President Palumbo and seconded by Director Skala.
Motion carried, 5-0.

- f) Board of Directors Executive Leadership Appointments (President/Vice President)

11) MATTERS OF INFORMATION: (Informational – No deliberation/action)

- a) Directors' Comments
Director Scott – Victorville Barn Bash, reclaimed water line, can't attend April meeting.

12) IMPORTANT 2026 DATES: (Review and Approve)

Board Meetings are held on the fourth Wednesday of the month at 4:00 pm unless otherwise specified.

April 22, 2026, May 27, 2026, June 24, 2026, July 22, 2026, August 26, 2026, September 23, 2026, October 28, 2026, November 18, 2026, December 16, 2026.

13) Adjournment: at 4:45pm

Americans With Disabilities Act

All Board meetings must be accessible to the physically disabled per the Americans with Disabilities Act. Any person needing disability-related accommodation or modification to attend or participate in any Board meeting, Committee meetings, or

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other Southern California Fair activities may request assistance by contacting Alicia at the 46th DAA Southern California Fair Office, 18700 Lake Perris Drive, Perris CA 92571 or by calling 951-657-4221. Requests should be made one (1) week in advance whenever possible.