

**46<sup>th</sup> District Agricultural Association/Southern California Fair**  
**18700 Lake Perris Drive, Perris, California 92571**  
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**BOARD MEETING MINUTES - SUMMARY**

Administration Building Board Room  
18700 Lake Perris Drive, Perris, CA 92571  
**October 22, 2025**

Zoom: <https://us06web.zoom.us/j/81355031204>

Toll Free Number: One tap mobile +13462487799,81355031204

Meeting ID: 813 5503 1204

**Passcode: 439278**

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. Per CDC and State of California requirements, masks may be required to attend this meeting.

**1) CALL TO ORDER at 4:02pm**

**2) PLEDGE OF ALLEGIANCE *led by Vice President Palumbo***

**3) ROLL CALL OF DIRECTORS:** Directors Present, Directors Excused  
A motion and second is requested to excuse the absence of any Directors under this agenda item.

**Present Directors:** Palumbo, Skala, Bruno, Scott, Yeager @ 4:49pm

**Absent Directors:** Almiron and Magnuson

A motion to excuse absent Directors was made by Director Scott and seconded by Director Skala.

Motion carried, 5-0.

**4) INTRODUCTION OF GUESTS & STAFF**

**In person:** Katie Keyes, Rose Marotta, Linda- Staff, Alicia – Staff, Russ – CEO.

**Zoom:** Rich Persons – PK Consulting, Kelly O'Brien.

**5) PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

In accordance with state law, the Board will not comment on or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda.

Katie – on behalf of Judy fair was great this year, volunteers, AG tent.

Rose – McElhinney arena sign (to be donated to family)

**6) CLOSED SESSION (Action to adjourn for Closed Session)**

The Board will meet in closed Session to confer with and/or receive legal advice from counsel or the represented delegate to discuss the matters listed below. All guests and audience will be asked to adjourn the meeting at this time.

**7) RECONVENE OPEN SESSION** Report of any action taken during Closed Session

46<sup>th</sup> District Agricultural Association  
Southern California Fair  
October 22, 2025 • 4:00 PM

**8) CONSENT AGENDA** (*Discussion/Action by Board*)

All matters listed are considered by the Board to be routine and will be approved in one motion unless the Directors request a specific item be considered separately.

- a) Review and Approval of September 24<sup>th</sup>, 2025, Board Meeting Minutes  
A motion to approve was made by Vice President Palumbo and seconded by Director Scott.  
Motion carried, 5-0.

**9) REPORTS AND INFORMATION** (Informational)

- a) Correspondence

- b) CEO Report
  - 1) Day to Day Operations Update
  - 2) California Construction Authority Update
  - 3) So-Cal Fair Report

Thanked all staff for all fair time contributions, ground events, office closed for the holidays, grounds lighting upgrades, volunteers Alyssa & Desiree, Sacramento November 3-6, Strategic Planning, CCA replacement selected/accepted, Davey Helm November agenda for 2025 fair report, AG tent addition - Rose, still exhibits - Sherri, livestock department - Kelly. Grounds acts Helm 25k and fair matched for a total of 50k.

**Director Scott:** next year fair update internally, fair time renter communication, still exhibits compliments, fair food missing comments.

**Kelly** – auction up 36k, loved the new paint job, entries up - 63, new auctioneer, requested feedback/suggestions. Auction sale \$351,600.00 – collected \$289,860.76 and need to collect \$61,800.00. Outstanding invoices sent via email, hard copies to be mailed by end of week.

Linda – grounds acts, line dancing lessons.

- c) Management Consultant Report
  - 1) DWR Project Oversight  
SCE delay resolved - on track with schedule, preferred location of electronic billboard identified.

- d) Committee Reports
  - 1) Finance Committee
  - 2) DWR Ad-Hoc Committee
  - 3) Fairgrounds and Contracts Committee
  - 4) Junior Livestock Committee
  - 5) Policy Committee

46<sup>th</sup> District Agricultural Association  
Southern California Fair  
October 22, 2025 • 4:00 PM

e) Barn Bash Report

**Director Skala** – 40k raised, more pens to be purchased, lighting upgrade, future possibility to add a tent and pens, need to thank Brett Long.

**Direcor Scott** - auction ring and office repainted and lighting.

f) Friends of So Cal Fair Report

Katie – no president at the moment, need to reorganize, Farmers Daughters fundraising, Casino night fundraiser.

**10) NEW BUSINESS** (Action required)

a) Review and Approval of August 2025 Financials

- 1) Balance Sheet
- 2) Profit and Loss Statement
- 3) AP Payments/AR Aged Invoices/General Ledger

A motion to approve was made by Vice President Palumbo and seconded by Director Scott.

Motion carried, 5-0.

b) Review and Approval of September 2025 Financials **tabled till next meeting**

- 1) Balance Sheet
- 2) Profit and Loss Statement
- 3) AP Payments/AR Aged Invoices/General Ledger

**11) MATTERS OF INFORMATION:** (Informational – No deliberation/action)

a) Directors' Comments

Vice President Palumbo – opening night was great, livestock auction, grounds looked great.

Director Bruno – missing old farm machine displays during fair.

Director Scott – fair it's about the people, George Jones – whos' going to fill the shoes, barn upgrade.

**12) IMPORTANT 2025 DATES:** (Review and Approve)

Board Meetings are held on the fourth Wednesday of the month at 4:00 pm unless otherwise specified.

November 19, 2025; December 17, 2025.

**13) Adjournment: at 5:03pm**

**Americans With Disabilities Act**

46<sup>th</sup> District Agricultural Association  
Southern California Fair  
October 22, 2025 • 4:00 PM

All Board meetings must be accessible to the physically disabled per the Americans with Disabilities Act. Any person needing disability-related accommodation or modification to attend or participate in any Board meeting, Committee meetings, or other Southern California Fair activities may request assistance by contacting Alicia at the 46<sup>th</sup> DAA Southern California Fair Office, 18700 Lake Perris Drive, Perris CA 92571 or by calling 951-657-4221. Requests should be made one (1) week in advance whenever possible.