

46th District Agricultural Association/Southern California Fair
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BOARD MEETING MINUTES - SUMMARY

Administration Building Board Room
18700 Lake Perris Drive, Perris, CA 92571
August 27, 2025

Zoom: <https://us06web.zoom.us/j/81355031204>
Toll Free Number: One tap mobile +13462487799,81355031204
Meeting ID: 813 5503 1204
Passcode: 439278

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. Per CDC and State of California requirements, masks may be required to attend this meeting.

1) CALL TO ORDER at 4:02pm

2) PLEDGE OF ALLEGIANCE led by President Yeager

3) ROLL CALL OF DIRECTORS: Directors Present, Directors Excused

A motion and second is requested to excuse the absence of any Directors under this agenda item.

Present Directors: Almiron, Palumbo, Yeager, Skala, Scott

Absent Directors: Bruno and Magnuson

A motion to excuse Director Bruno and Director Magnuson was made by Director Almiron and seconded by Director Skala.

Motion carried, 5-0.

4) INTRODUCTION OF GUESTS & STAFF

Zoom: Rich Persons – consultant, Megan Nakao – CDFA Legal, Denise – consultant (joined at 4:10pm)

In Person: Judy H, Kerri O, Linda T, Alicia M, Russ – CEO, Susan N.

5) PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

In accordance with state law, the Board will not comment on or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda. **Nothing reported**

6) CLOSED SESSION (Action to adjourn for Closed Session) at 4:52 pm

The Board will meet in closed Session to confer with and/or receive legal advice from counsel or the represented delegate to discuss the matters listed below. All guests and audience will be asked to adjourn the meeting at this time.

- 1) Personnel matters related to the CEO under Government Code §11126(a)(1)
 - a) CEO Evaluation/Salary Adjustment.

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7) RECONVENE OPEN SESSION Report of any action taken during Closed Session reconvened at 5:14 pm, no reportable action.

8) CONSENT AGENDA (*Discussion/Action by Board*)

All matters listed are considered by the Board to be routine and will be approved in one motion unless the Directors request a specific item be considered separately.

- a) Review and Approval of June 25th, 2025, Board Meeting Minutes
A motion to approve, with correction of date (item 8, a), was made by Director Almiron and seconded by Vice President Palumbo.
Motion carried, 5-0.

9) REPORTS AND INFORMATION (Informational)

- a) Correspondence nothing to report

- b) CEO Report

- 1) Day to Day Operations Update
 - 2) California Construction Authority Update

Thanked staff, August/September events, office closed for Labor Day, Derby Room five year anniversary, Friends of the Fair Casino Night, Fair setup starts September 27th, sounds system installation confirmed, livestock barn led light upgrade, livestock auction barn and office to be painted before fair, livestock office new ADA ramp, high/low grinder from CFSA – Maintenance Assist Program to reduce trip hazards, Lancaster County Fair visit, Fair 2025 marketing campaign – electronic billboards, vacation.

Linda – exhibit books now available, exhibits tent past rolling gate – Rose, entertainment update, community entertainers needed, Monster trucks/Demo Derby – paid separately, pumpkin patch/haunted house paid separately produced by Family A Fair.

- c) Management Consultant Report

- 1) DWR Project Oversight
SCE utilities impacting timeline

- d) Committee Reports

- 1) Finance Committee
Director Skala - collect on aged A/R, go back to 2022.

Russ - JLA credit card info to be collected before auction and will be charged if not paid at end of auction.

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Denise – bad debt already setup, certified collection letters need to be sent four times, then sent to State to write off, JLA collect signatures from bidders agreeing to charge card.

Megan – Charles is coordinator for SCO (bad debt)

- 2) DWR Ad-Hoc Committee reported under 9, c
- 3) Fairgrounds and Contracts Committee nothing reported
- 4) Junior Livestock Committee auction time change requested by Kelly, committee meeting pending
- 5) Policy Committee nothing reported

e) Barn Bash Report nothing reported

f) Friends of So Cal Fair Report

Judy – donation collection update, fundraisers, Casino Night, events, Farmers Daughters elimination, donations needed for raffles.

Kerri - extended invitation to Casino Night, silent auction, flyers.

10) NEW BUSINESS (Action required)

a) Review and Approval of June 2025 Financials

- 1) Balance Sheet
- 2) Profit and Loss Statement
- 3) AP Payments/AR Aged Invoices/General Ledger

A motion to approve June 2025 Financials was made by Director Almiron and seconded by Vice President Palumbo.

Motion carried, 5-0.

b) Review and Approval of July 2025 Financials

- 1) Balance Sheet
- 2) Profit and Loss Statement
- 3) AP Payments/AR Aged Invoices/General Ledger

A motion to approve July 2025 Financials was made by Director Almiron and seconded by Vice President Palumbo.

Motion carried, 5-0.

c) Board of Directors Executive Leadership Appointments (President/Vice President)

A motion to keep the current Leadership Appointments (President Yeager and Vice President Palumbo) till December 2025, was made by Director Scott and seconded by Director Almiron.

Motion carried, 5-0.

11) MATTERS OF INFORMATION: (Informational – No deliberation/action)

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a) Directors' Comments

Director Scott – please stay on the DWR SCE utilities issue, Lancaster Fair Rural Olympics tradition.

President Yeager – Strategic Plan date to be scheduled, appreciates construction updates, thanks consultants and staff.

12) IMPORTANT 2025 DATES: (Review and Approve)

Board Meetings are held on the fourth Wednesday of the month at 4:00 pm unless otherwise specified.

September 24, 2025; October 22, 2025; November 19, 2025; December 17, 2025.

13) Adjournment: at 5:15 pm

Americans With Disabilities Act

All Board meetings must be accessible to the physically disabled per the Americans with Disabilities Act. Any person needing disability-related accommodation or modification to attend or participate in any Board meeting, Committee meetings, or other Southern California Fair activities may request assistance by contacting Alicia at the 46th DAA Southern California Fair Office, 18700 Lake Perris Drive, Perris CA 92571 or by calling 951-657-4221. Requests should be made one (1) week in advance whenever possible.