

**46<sup>th</sup> District Agricultural Association/Southern California Fair**  
**18700 Lake Perris Drive, Perris, California 92571**  
**(951) 657-4221 [www.socalfair.com](http://www.socalfair.com)**  
**[Email: socalfair@socalfair.com](mailto:socalfair@socalfair.com)**

## **BOARD MEETING MINUTES - SUMMARY**

Administration Building Board Room  
18700 Lake Perris Drive, Perris, CA 92571  
**December 18, 2024**

Zoom: <https://us06web.zoom.us/j/81355031204>  
Toll Free Number: One tap mobile +13462487799,81355031204  
Meeting ID: 813 5503 1204  
**Passcode: 439278**

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. Per CDC and State of California requirements, masks may be required to attend this meeting.

**1) CALL TO ORDER at 4:05PM**

**2) PLEDGE OF ALLEGIANCE** [led by Director Almiron](#)

- 3) ROLL CALL OF DIRECTORS:** Directors Present, Directors Excused  
A motion and second is requested to excuse the absence of any Directors under this agenda item.  
[Present Directors:](#) Palumbo, Magnuson, Skala, Scott. Almiron. President Yeager arrived at 4:15pm.  
[Absent Director:](#) Bruno

**4) INTRODUCTION OF GUESTS & STAFF**

[In Person:](#) Alicia – staff, Katie Keyes, Judy Hoffman, Sally Scott, Nicholas Palumbo  
[Zoom:](#) President Yeager, Rich Persons.

**5) PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda.  
[Judy – complimented fair staff for getting our fair back to normal.](#)

**6) CLOSED SESSION** (Action to adjourn for Closed Session) [at 4:16pm](#)

The Board will meet in closed Session to confer with and/or receive legal advice from counsel or the represented delegate to discuss the matters listed below. All guests and audience will be asked to adjourn meeting at this time.

- a) Real Estate Negotiations per Government Code 11126 (c)(7)  
1) Department of Water Resources land transaction negotiations.

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**7) RECONVENE OPEN SESSION Report of any action taken during Closed Session**

Reconvened at 4:31pm, no reportable action.

**8) CONSENT AGENDA** (*Discussion/Action by Board*)

All matters listed are considered by the Board to be routine and will be approved in one motion unless the Directors request a specific item be considered separately.

- a) Review and Approval of November 20<sup>th</sup>, 2024, Board Meeting Minutes  
Motion to approve was made by Director Almiron and seconded by President Palumbo.  
Motion carried, 6-0.

**9) REPORTS AND INFORMATION** (Informational)

a) Correspondence

b) CEO Report

- 1) Day to Day Operations Update
- 2) California Construction Authority Update

Wished everyone a happy holiday, thanked staff for hard work, December events, holiday office closure, forklift update, Master Gardeners project, WFA 2025, CDFA Collab meeting, CCA office space, CCA Chair.

c) Management Consultant Report

- 1) DWR Project Oversight

Tentative scheduled published, work has started on grounds, 5 acres acquired by State – TOJ pending, electronic sign, temp ticket booths.

d) Committee Reports

- 1) Finance Committee
- 2) DWR Ad-Hoc Committee – discussed under Item 9, c
- 3) Fairgrounds and Contracts Committee
- 4) Junior Livestock Committee – Director Scott - Exhibitor checks issued
- 5) Policy Committee

e) Barn Bash Report – Director Skala – meeting scheduled 12/18/2024, update to follow.

f) Friends of So Cal Fair Report – Judy – meeting earlier in the day, getting organized and extended interest for future collaboration with Barn Bash.

**10) NEW BUSINESS** (Action required)

- a) Review and Approval of October 2024 Financials
  - 1) Balance Sheet

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- 2) Profit and Loss Statement
- 3) AP Payments/AR Aged Invoices/General Ledger

Motion to approve was made by Director Magnuson and seconded by Director Skala.

Motion carried, 6-0.

b) Review and Approval of November 2024 Financials **tabled till January**

- 1) Balance Sheet
- 2) Profit and Loss Statement
- 3) AP Payments/AR Aged Invoices/General Ledger

c) Derby Room – Request for lease modification – Kiko Zennedjian

A motion was made by Director Almiron and seconded by Vice President Palumbo to deny the request of six months complimentary rent and accept the committee's recommendation of reducing the rental and utility fees by 50% beginning Jan 1, 2025, for a period of twelve months with the caveat that all past due rental and utility payments become current and in good standing. The tenant has expressed the need to consult with his business partners. Tenant will respond in writing to CEO to commit to payment option of past due rent. Past due rent must be paid in full by March 31, 2025. If the Derby Rm fails to repay all past due rent, the option to reduce rental and utility fees by 50% is off the table and all past due rental and utility payments will become due and payable.  
Motion carried, 6-0.

**11) MATTERS OF INFORMATION:** (Informational – No deliberation/action)

a) Directors' Comments

Vice President Palumbo – wished everyone a Merry Christmas and Happy New Year.

Director Magnuson – wished everyone a Merry Christmas and Happy New Year. Looks forward to 2025. Appreciates the hard work from fair staff.

Director Skala – wished everyone a Merry Christmas and Happy New Year.

Director Scott – hopes everyone can make WFA, glad people noticed the effort to bring back our fair, poultry show event.

President Yeager – fair has come a long way, appreciates everyone involved, looks forward to master gardeners returning. Looks forward to the new year.

**12) IMPORTANT 2024 DATES:** (Review and Approve)

Board Meetings are held on the fourth Wednesday of the month at 4:00 pm unless otherwise specified.

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January 15, 2025; February 26, 2025; March 26, 2025; April 23, 2025; May 28, 2025; June 25, 2025; July 23, 2025; August 27, 2025; September 24, 2025; October 22, 2025; November 19, 2025; December 17, 2025.

**13) Adjournment: at 5:10pm**

**Americans With Disabilities Act**

All Board meetings must be accessible to the physically disabled per the Americans with Disabilities Act. Any person needing a disability-related accommodation or modification to attend or participate in any Board meeting, Committee meetings, or other Southern California Fair activities may request assistance by contacting Alicia at the 46<sup>th</sup> DAA Southern California Fair Office, 18700 Lake Perris Drive, Perris CA 92571 or by calling 951-657-4221. Requests should be made one (1) week in advance whenever possible.