

**46<sup>th</sup> District Agricultural Association/Southern California Fair**  
**18700 Lake Perris Drive, Perris, California 92571**  
**(951) 657-4221 [www.socalfair.com](http://www.socalfair.com)**  
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**BOARD MEETING MINUTES - SUMMARY**

Administration Building Board Room  
18700 Lake Perris Drive, Perris, CA 92571  
**November 20, 2024**

Zoom: <https://us06web.zoom.us/j/81355031204>

Toll Free Number: One tap mobile +13462487799,81355031204

Meeting ID: 813 5503 1204

**Passcode: 439278**

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. Per CDC and State of California requirements, masks may be required to attend this meeting.

**1) CALL TO ORDER at 4:26pm**

**2) PLEDGE OF ALLEGIANCE led by Director Almiron**

**3) ROLL CALL OF DIRECTORS:** Directors Present, Directors Excused

A motion and second is requested to excuse the absence of any Directors under this agenda item.

[Motion to excuse Vice President Palumbo was made by Director Almiron and seconded by Director Bruno.](#)

[Motion carried, 6-0.](#)

[Present Directors:](#) Magnuson, Skala, Almiron, Bruno. President Yeager arrived at 5:00PM.

[Zoom:](#) President Yeager, Director Scott.

**4) INTRODUCTION OF GUESTS & STAFF**

[Present:](#) Katie Keyes, Rose Marotta, Linda Thompson, Alicia Montoya, Russ Vandenberg.

[Zoom:](#) Rich Persons, Brandi Gragg. Denise Goularte joined at 5:25pm.

**5) PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda.

[Katie Keyes requested an update on the 2024 So Cal Fair.](#)

[Rose Marotta invited all to Poultry Show.](#)

**6) CLOSED SESSION (Action to adjourn for Closed Session)**

The Board will meet in closed Session to confer with and/or receive legal advice from counsel or the represented delegate to discuss the matters listed below. All guests and audience will be asked to adjourn meeting at this time.

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**7) RECONVENE OPEN SESSION** Report of any action taken during Closed Session

**8) CONSENT AGENDA** (*Discussion/Action by Board*)

All matters listed are considered by the Board to be routine and will be approved in one motion unless the Directors request a specific item be considered separately.

- a) Review and Approval of September 25<sup>th</sup>, 2024, Board Meeting Minutes  
A motion to approve was made by Director Almiron and seconded by Director

**9) REPORTS AND INFORMATION** (Informational)

- a) Correspondence

- b) CEO Report

- 1) Day to Day Operations Update
- 2) California Construction Authority Update

Thanked all staff for their hard work, November grounds events, event center events, closed for the holidays, December grounds events, forklift lead, south restroom complete, plumbing issues during fair, Master Gardeners meeting and fair display, event center awning, event center sound, Managers Conference, WFA 2025 January 19-22, 2024 Fair update, new website, CCA Board Meeting, CCA office rental.

- c) Management Consultant Report

- 1) DWR Project Oversight

DWR contract issued to the contractor, clearing and grubbing scheduled to start, letters to residents, four outstanding agreements, geotechnical report, temporary gate B ticket booths to be funded by DWR, DeMatteo property, Business impact payment.

- d) Committee Reports

- 1) Finance Committee
- 2) DWR Ad-Hoc Committee
- 3) Fairgrounds and Contracts Committee
- 4) Junior Livestock Committee
- 5) Policy Committee

- e) Barn Bash Report [meeting to be determined](#)

- f) Friends of So Cal Fair Report – [Katie Keyes casino night update](#)

**10) NEW BUSINESS** (Action required)

- a) Review and Approval of August 2024 Financials
  - 1) Balance Sheet

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- 2) Profit and Loss Statement
  - 3) AP Payments/AR Aged Invoices/General Ledger
- A motion to approve was made by Director Bruno and seconded by Director Almiron.  
Motion carried, 6-0.

- b) Review and Approval of September 2024 Financials
  - 1) Balance Sheet
  - 2) Profit and Loss Statement
  - 3) AP Payments/AR Aged Invoices/General Ledger

A motion to approve was made by Director Almiron and seconded by Director Skala.  
Motion carried, 6-0.

- c) Review and Approval of October 2024 Financials **tabled till December meeting**
  - 1) Balance Sheet
  - 2) Profit and Loss Statement
  - 3) AP Payments/AR Aged Invoices/General Ledger

- d) Derby Room – Request for lease modification – Kiko Zennedjian  
Kiko with The Derby Room has requested six months no rent or utilities and then a rent reduction to \$5000 a month which includes utilities.

Item is tabled until next meeting; more information is needed to decide.

**11) MATTERS OF INFORMATION:** (Informational – No deliberation/action)

- a) Directors' Comments  
President Yeager – Looks forward to Helm's Fair 2024 report, Exhibits were best she has seen, Farmers Daughters exhibit needs to be digitized for preservation, livestock awards, thanked all guests for attending.

**12) IMPORTANT 2024 DATES:** (Review and Approve)

Board Meetings are held on the fourth Wednesday of the month at 4:00 pm unless otherwise specified.

December 18, 2024.

**13) Adjournment: at 5:49pm**

**Americans With Disabilities Act**

All Board meetings must be accessible to the physically disabled per the Americans with Disabilities Act. Any person needing a disability-related accommodation or modification to attend or participate in any Board meeting, Committee meetings, or other Southern California Fair activities may request assistance by contacting Alicia at the 46<sup>th</sup> DAA Southern California Fair Office, 18700 Lake Perris Drive, Perris CA 92571

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or by calling 951-657-4221. Requests should be made one (1) week in advance  
whenever possible.