

46<sup>th</sup> District Agricultural Association/Southern California Fair  
18700 Lake Perris Drive, Perris, California 92571  
(951) 657-4221 [www.socalfair.com](http://www.socalfair.com)  
[Email: socalfair@socalfair.com](mailto:socalfair@socalfair.com)

## BOARD MEETING MINUTES - SUMMARY

Administration Building Board Room  
18700 Lake Perris Drive, Perris, CA 92571  
**April 24, 2024**

Zoom: <https://us06web.zoom.us/j/81355031204>

Toll Free Number: One tap mobile +13462487799,81355031204

Meeting ID: 813 5503 1204

**Passcode: 439278**

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. Per CDC and State of California requirements, masks may be required to attend this meeting.

**1) CALL TO ORDER at 4:06pm**

**2) PLEDGE OF ALLEGIANCE** led by Director Bruno

**3) ROLL CALL OF DIRECTORS:** Directors Present, Directors Excused

A motion and second is requested to excuse the absence of any Directors under this agenda item.

**Present Directors:** Scott, Bruno, Skala, Almiron, Magnuson.

**Absent:** Vice President Palumbo.

Motion to excuse Vice President Palumbo was made by Director Skala and seconded by Director Almiron.

Motion carried, 5-0.

During the May 22, 2024, Board meeting, a motion to excuse President Yeager's absence was made by Director Magnuson and seconded by Director Almiron.

Motion carried, 6-0.

**4) INTRODUCTION OF GUESTS & STAFF**

**Present:** Linda – staff, Alicia – staff, Russ – CEO.

**Zoom:** Rich – PK Consulting, Charles Southwick – F & E, Brandi Gragg – CDFA Legal. Denise – Financial Consultant joined at 4:18pm.

**5) PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda. **No public comment**

**6) CLOSED SESSION** (Action to adjourn for Closed Session)

The Board will meet in closed Session to confer with and/or receive legal advice from counsel or the represented delegate to discuss the matters listed below. All

46<sup>th</sup> District Agricultural Association  
Southern California Fair  
April 24, 2024 • 4:00 PM

guests and audience will be asked to adjourn meeting at this time. [Started at 4:08 pm](#)

a) Pending litigation per Government Code 11126(c)(7)  
1) Apex v Southern California Fair; 46<sup>th</sup> DAA

b) Personnel matters related to the CEO under Government Code §11126(a)(1).

**7) RECONVENE OPEN SESSION** Report of any action taken during Closed Session  
[Reconvened at 4:15pm, no reportable action.](#)

**8) CONSENT AGENDA** (*Discussion/Action by Board*)

All matters listed are considered by the Board to be routine and will be approved in one motion unless the Directors request a specific item be considered separately.

a) Review and Approval of February 28<sup>th</sup>, 2024, Board Meeting Minutes  
[Motion to approve February 28<sup>th</sup>, 2024, Board Meeting Minutes was made by Director Almiron and seconded by Director Bruno.](#)  
[Motion carried, 5-0.](#)

**9) REPORTS AND INFORMATION** (Informational)

a) Correspondence  
[SANS Training for Directors](#)  
[Dymally-Allatore Bilingual Services Act language survey](#)

b) CEO Report  
1) Day to Day Operations Update  
2) California Construction Authority Update  
[Acknowledges staff for their hard work, April holidays, Grounds events, hall events, forklift beyond repair, Fair dates October 10-13, 2024, updating signage on grounds, new admin parking, Mike Driller monthly meeting – project on track to start in September, Event Center sign.](#)

c) Management Consultant Report  
1) DWR Project Oversight  
[TOJ complete and funds received by fair - LAIF transfer needed, electrical sign will need to be funded by fair upfront, encroachment permit pending, business impact funds pending completion of encroachment permit.](#)

d) Committee Reports  
1) Finance Committee  
2) DWR Ad-Hoc Committee  
3) Fairgrounds and Contracts Committee  
4) Junior Livestock Committee  
5) Policy Committee

46<sup>th</sup> District Agricultural Association  
Southern California Fair  
April 24, 2024 • 4:00 PM

e) Barn Bash Report

f) Friends of So Cal Fair Report

**10) NEW BUSINESS** (Action required)

a) Review and Approval of December 2023 Financials / STOP 2023

- 1) Balance Sheet
- 2) Profit and Loss Statement
- 3) AP Payments/AR Aged Invoices/General Ledger

Motion to approve December 2023 Financials / STOP 2023 was made by Director Skala and seconded by Director Almiron.

Motion carried, 5-0.

b) Review and Approval of January 2024 Financials

- 1) Balance Sheet
- 2) Profit and Loss Statement
- 3) AP Payments/AR Aged Invoices/General Ledger

Motion to approve January 2024 Financials was made by Director Scott and seconded by Director Bruno.

Motion carried, 5-0.

c) Review and Approval of February 2024 Financials

- 1) Balance Sheet
- 2) Profit and Loss Statement
- 3) AP Payments/AR Aged Invoices/General Ledger

Motion to approve February 2024 Financials was made by Director Almiron and seconded by Director Skala.

Motion carried, 5-0.

d) Review and Approval of March 2024 Financials [tabled till next meeting](#)

- 1) Balance Sheet
- 2) Profit and Loss Statement
- 3) AP Payments/AR Aged Invoices/General Ledger

e) Review and Approval of 2024 Budget

Motion to approve 2024 Budget was made by Director Bruno and seconded by Director Scott.

Motion carried, 5-0.

f) Request to write off JLA Invoices under \$500 from 2021 & 2022

Motion to approve the write off JLA invoices under \$500 from 2021 & 2022 was made by Director Scott and seconded by Director Skala.

Motion carried, 5-0.

46<sup>th</sup> District Agricultural Association  
Southern California Fair  
April 24, 2024 • 4:00 PM

**11) MATTERS OF INFORMATION:** (Informational – No deliberation/action)

a) Directors' Comments

Director Scott – requested an update for the CEO's visit to the Imperial Fair at our next meeting.

Director Bruno – has observed the grounds maintained, happy to see grounds looking good.

Director Skala – good job everyone.

Director Magnuson – thanks staff, CEO, Richa and Denise for all their hardwork.

**12) IMPORTANT 2024 DATES:** (Review and Approve)

Board Meetings are held on the fourth Wednesday of the month at 4:00 pm unless otherwise specified.

May 22, 2024; June 26, 2024; July 24, 2024; August 28, 2024; September 25, 2024; October 23, 2024; November 13, 2024; December 18, 2024.

**13) Adjournment:** at 5:04 pm

**Americans With Disabilities Act**

All Board meetings must be accessible to the physically disabled per the Americans with Disabilities Act. Any person needing a disability-related accommodation or modification to attend or participate in any Board meeting, Committee meetings, or other Southern California Fair activities may request assistance by contacting Alicia at the 46<sup>th</sup> DAA Southern California Fair Office, 18700 Lake Perris Drive, Perris CA 92571 or by calling 951-657-4221. Requests should be made one (1) week in advance whenever possible.