

46th District Agricultural Association/Southern California Fair
18700 Lake Perris Drive, Perris, California 92571
(951) 657-4221 www.socalfair.com
[Email: socalfair@socalfair.com](mailto:socalfair@socalfair.com)

BOARD MEETING MINUTES - SUMMARY

Administration Building Board Room
18700 Lake Perris Drive, Perris, CA 92571
May 22, 2024

Zoom: <https://us06web.zoom.us/j/81355031204>

Toll Free Number: One tap mobile +13462487799,81355031204

Meeting ID: 813 5503 1204

Passcode: 439278

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. Per CDC and State of California requirements, masks may be required to attend this meeting.

1) CALL TO ORDER at 4:01pm

2) PLEDGE OF ALLEGIANCE led by Director Almiron

3) ROLL CALL OF DIRECTORS: Directors Present, Directors Excused

A motion and second is requested to excuse the absence of any Directors under this agenda item.

Present Directors: Almiron, Magnuson, Palumbo, Scott, Skala, Yeager.

Absent Director: Bruno.

Motion to excuse Director Bruno was made by Director Scott and seconded by Director Skala.

Motion carried, 6-0.

4) INTRODUCTION OF GUESTS & STAFF

Present: Susan Nelthorpe – Fair Foundation, Linda – Staff, Alicia – Staff, Russ – Staff.

Zoom: Rich – PK consulting, Denise – accounting consultant.

5) PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda.

No public comment.

6) CLOSED SESSION (Action to adjourn for Closed Session) **tabled till next meeting**

The Board will meet in closed Session to confer with and/or receive legal advice from counsel or the represented delegate to discuss the matters listed below. All guests and audience will be asked to adjourn meeting at this time.

a) Pending litigation per Government Code 11126(c)(7)

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1) Apex v Southern California Fair; 46th DAA

7) RECONVENE OPEN SESSION Report of any action taken during Closed Session

8) CONSENT AGENDA (*Discussion/Action by Board*)

All matters listed are considered by the Board to be routine and will be approved in one motion unless the Directors request a specific item be considered separately.

- a) Review and Approval of April 24th, 2024, Board Meeting Minutes
Motion to approve with correction to show President Yeager absent, was made by Director Magnuson and seconded by Director Almiron.
Motion carried, 6-0.

9) REPORTS AND INFORMATION (Informational)

- a) Correspondence nothing to report
- b) CEO Report
 - 1) Day to Day Operations Update
 - 2) California Construction Authority Update
Perris State of the City, May events, closed for Memorial Day, June events – PAS 4th of July event moved to June 29th, forklift search, event center awning removal – temp shade for fair, ATM structure removal, Imperial Fair & Orange Show – review, will be attending Victorville Fair, directional signage, new event center sign.
- c) Management Consultant Report
 - 1) DWR Project Oversight
Sign architect & CCA – plans/payment issue, sign info coming soon, project schedule revised – advertisement starting June 7th, job walk July 10th, bid opening end of July, Notice to begin work September 2nd, grubbing spring 2025.
- d) Committee Reports
 - 1) Finance Committee discussed in Item 10 a, b
 - 2) DWR Ad-Hoc Committee discussed in Item 9, c
 - 3) Fairgrounds and Contracts Committee no report
 - 4) Junior Livestock Committee no report
 - 5) Policy Committee no report
- e) Barn Bash Report – Linda – virtual meeting held; event being planned for end of September.
- f) Friends of So Cal Fair Report no report (no meeting)

10) NEW BUSINESS (Action required)

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a) Review and Approval of March 2024 Financials

- 1) Balance Sheet
- 2) Profit and Loss Statement
- 3) AP Payments/AR Aged Invoices/General Ledger

Motion to approve March 2024 Financials was made by Director Almiron and seconded by Vice President Palumbo.

Motion carried, 6-0.

b) Review and Approval of April 2024 Financials

- 1) Balance Sheet
- 2) Profit and Loss Statement
- 3) AP Payments/AR Aged Invoices/General Ledger

Motion to approve April 2024 Financials was made by Director Almiron and seconded by Vice President Palumbo.

Motion carried, 6-0.

11) MATTERS OF INFORMATION: (Informational – No deliberation/action)

a) Directors' Comments

Director Almiron – only available via Zoom for June meeting.

Director Scott –weed abatement, attended Kentucky Derby at the Derby Room – Perris.

President Yeager – attended LA County Fair – concert layout, only available via Zoom for June meeting.

12) IMPORTANT 2024 DATES: (Review and Approve)

Board Meetings are held on the fourth Wednesday of the month at 4:00 pm unless otherwise specified.

June 26, 2024; July 24, 2024; August 28, 2024; September 25, 2024; October 23, 2024; November 13, 2024; December 18, 2024.

Vice President Palumbo unable to attend July meeting.

13) Adjournment: at 4:54pm

Americans With Disabilities Act

All Board meetings must be accessible to the physically disabled per the Americans with Disabilities Act. Any person needing a disability-related accommodation or modification to attend or participate in any Board meeting, Committee meetings, or other Southern California Fair activities may request assistance by contacting Alicia at the 46th DAA Southern California Fair Office, 18700 Lake Perris Drive, Perris CA 92571 or by calling 951-657-4221. Requests should be made one (1) week in advance whenever possible.