

46th District Agricultural Association/Southern California Fair

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BOARD MEETING AGENDA MINUTES

Administration Building

August 18, 2021 • 4:00 PM

Zoom: <https://us02web.zoom.us/j/85914126316>

Toll Free Number: 1-669-900-6833

Meeting ID: 859 1412 6316

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. Per CDC and State of California requirements, masks will be required to attend this meeting.

1) CALL TO ORDER: President Yeager

Meeting called to order at 4:04pm

2) PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Dale Smith

3) ROLL CALL OF DIRECTORS: Directors Present, Directors Excused

A motion and second is requested to excuse the absence of any Directors under this agenda item.

Director Magnusson moved to excuse Directors Almiron and Palumbo.

Seconded by Director Skala.

Vote: Scott, Aye; Magnusson, Aye; Skala, Aye; Bruno, Aye; and, Hurtado, Aye; Yeager, Aye. Motion passes with 6-0.

4) INTRODUCTION OF GUESTS & STAFF

Rich Persons, Management Consultant; Linda Thompson, staff; Kelly Secord; Christian, Sara Pelle, CDFA; Gary, CDFA; Dale Smith, Joshua Nagggar, Sally S. and Don Kazarian joined later in meeting.

5) PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda.

Christian provided comments on the fair agenda and the costs for vendors (check this comment with recording)

Joshua Nagggar provided comment to an October 12th event and interest in having an event at the fairgrounds that would include cannabis, part inside and outside event for 500-1000 people.

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6) CLOSED SESSION The Board is authorized to enter closed session with the Attorney General's Office to discuss pending litigation (Gov. Code § 11126(e)(1)):

- a) *Sandoval, et al. v. 46th District Agricultural Association, et al.*
- b) *46th District Agricultural Association v. APEX, LLC*

Went into closed session at 4:21pm

7) RECONVENE OPEN SESSION Report of any action taken during Closed Session
Reconvened open session at 4:36pm and no reportable action was taken.

8) CONSENT AGENDA (*Discussion/Action by Board*)

All matters listed are considered by the Board to be routine and will be approved in one motion unless Directors request a specific item be considered separately.

a) Review and Approval of July 2021 Board Meeting Minutes

Director Skala moved to approve minutes with Director Bruno second.

Vote: Hurtado, aye; Magnusson, aye; Skala, aye; Scott, aye; Bruno aye; Yeager, aye. Motion carries with 6-0 vote.

b) Review and Approval of June 2021 Financials

1) Statement of Net Position – hand out

2) Summary of Operations – hand out

3) Budget Update/Cash Budget Projections

4) Cash on hand – in bank operating \$432, 558.52 (no including additional \$50k in funds for JLA and Premiums)

5) Update on 6-month Plan

Titles of financials items will be corrected to reflect new format for next month agenda.

Director Hurtado requested for a monthly utility charge report for each board meeting, reflecting each tenants usage. The report will be shared with the Fairgrounds and Contracts committee to report out to the board.

Director Hurtado moved to approve June 2021 financials, seconded by Director Bruno.

Vote: Hurtado, aye; Magnusson, aye; Skala, aye; Scott, aye; Bruno aye; Yeager, aye. Motion carries with 6-0 vote.

c) Review and Approval of Contracts

1) Discussion

Discussion occurred on the latest contract details for the 2021 Fall Festival and Carnival, specifically on the risk to the 46th DAA on estimated costs of up to \$60k.

Director Hurtado moved and Director Magnusson seconded.

Vote: Hurtado, aye; Magnusson, aye; Skala, aye; Scott, aye; Bruno aye; Yeager, aye. Motion carries with 6-0 vote.

9) NEW BUSINESS (Action required)

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a) Approve Livestock Committee Recommendations for 2021 Junior Livestock Option

Report from K. Secord, Livestock will be from September 24th-October 3rd, with the sale on October 2nd. Book information is out, Agriculture mechanics piece is forthcoming. Silent Auctions items and Top 10 live auction items. There are 250 exhibitions including cattle, sheep and hogs. Goats will be having another event as this year's dates conflicted with the group. Gary Lesch is the lead for the 18 buckles that are available for \$125 each. *Directors Hurtado, Magnusson, Skala, Bruno, Yeager and Scott committed to sponsoring a buckle.*

Director Scott moved to have a budget approved for Livestock (staff) by board next month, seconded by Director Bruno.

Vote: Hurtado, aye; Magnusson, aye; Skala, aye; Scott, aye; Bruno aye; Yeager, aye. Motion carries with 6-0 vote.

b) Review and Approve DWR contract agreements – Item tabled to next meeting. Ad-Hoc Committee did meet to receive status report.

- 1) Transfer of Jurisdiction
- 2) 46th DAA Marquee Sign Relocation

c) Policy Committee recommendation

- 1) Discussion on Cannabis events

Board discussed this item. Understanding that State has a procedure to follow, including that fairgrounds must have a policy. Need to consider very carefully what it is willing to do or not. Director Scott ok to refer this issue for the Policy Committee to draft up a policy and bring back to the board in the next couple of months for further discussion, including outlining all of the issues that staff will have to be involved with on the compliance side of the event.

10) REPORTS AND INFORMATION (Informational)

a) Correspondence

- 1) Circular letter F2021-07 and Target Support Application, in regards to \$50 General Fund Support made available to entire Network of California Fairs.
- 2) CDFA notice to all Board Members who have not completed training
- 3) CFSA recommend protocols related to COVID-19.

b) Management Consultant Report

- 1) Day to Day Operations Update
Report out on roof schedule, Drag racing contract status, \$50 million grant opportunity with state and submittal to include projects.
- 2) COVID 19 Update – Riverside County continues to follow CDC and State guidelines, staff are monitoring should any events be effected.
- 3) Status of Review and Audit – auditors were here this week and we are awaiting to hear back on timeline.

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- 4) Status of Board Trainings (required and financial) – Board received notice of outstanding trainings. Staff and Board received forklift training this week.

c) Committee Reports

- 1) Finance Committee – included in financial review earlier
- 2) Fairgrounds and Contracts Committee – no report
- 3) Annual Fair Committee - no report, staff to follow-up
 - a) Update on Carnival Contract
 - b) Update on Soundskilz, Inc. Contract
- 4) Junior Livestock Committee – report provided earlier
- 5) Marketing Committee – no report
- 6) Policy Committee – no report
- 7) DWR Ad-Hoc Committee - no report

d) Barn Bash Report – no report

e) Friends of So Cal Fair Report – President Naggar reported that they would support buckles for livestock, looking at grants to help fairgrounds, also will ask 5th District to add request for County CID money. Will follow-up with Fair staff.

f) California Construction Authority Update on [Identify Project(s)]

- 1) Derby Room
Waiting for final walkthrough inspection from CalFire
- 2) 46th DAA Roof Repairs – schedule provided earlier in report.

11) MATTERS OF INFORMATION: (Informational – No deliberation/action)

a) Directors' Comments

Hurtado – Thanked Rich and Linda for all of the staff work

Magnusson – Glad we are moving ahead with a festival and thanked staff for all of their work

Skala – no comment

Bruno – no comment

Scott – thanked the board committees especially the fair committee in reviewing our options to put on a festival for the community.

Yeager – thanked the board for their work on the committees as it helps staff and the fairgrounds to move forward in addressing important issues. Thanked the staff for coming together in making sure we are still able to address day to day issues.

b) Next Board Meeting Information

Possible items – policy for cannabis events, change to board meetings, MOU with Foundations

12) IMPORTANT 2021 DATES: Board Meetings are held on the third Wednesday of the month at 4:00 pm unless otherwise specified.

September 15, 2021

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Annual Fair September 30-October 3, 2021

Junior Livestock Auction October 2, 2021

October TBD

November 17, 2021

December 15, 2021

13) Adjournment: President Yeager

Meeting adjourned at 6:33pm

Americans With Disabilities Act

Any person needing a disability related accommodation or modification in order to attend this Board meeting may request assistance by contacting Alicia at the Southern California Fair Office at (951) 657-4221.