

**46th District Agricultural Association/Southern California Fair**  
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**BOARD MEETING MINUTES (SUMMARY)**

Administration Building Board Room  
**September 21st, 2022**

Zoom: <https://us06web.zoom.us/j/81355031204>  
Toll Free Number: One tap mobile +13462487799,,81355031204  
Meeting ID: 813 5503 1204

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. Per CDC and State of California requirements, masks may be required to attend this meeting.

**1) CALL TO ORDER** at 4:03PM

**2) PLEDGE OF ALLEGIANCE** led by Kiko Zenedjian

**3) ROLL CALL OF DIRECTORS:** Directors Present, Directors Excused  
A motion and second is requested to excuse the absence of any Directors under this agenda item.

Present Directors – Bruno, Scott, Palumbo, Skala, Magnuson, Almiron, Yeager.

**4) INTRODUCTION OF GUESTS & STAFF**

**Online:** Chris Gansen, Greg Stevens, Bill Harrell, B.Wandler with Quarter Midget Association now So Cal Quarter Midget Association, Randy Crabtree.

**In Person:** Kiko – Derby Room, Joshua Naggar – Friends of the Fair Foundation, Judy Hofmann – Farmers Daughters, Katie Keyes – Exhibits & Perris Valley Museum, Sherrie Henrietta – Friends of the Fair – Farmers Daughters, Linda Thompson – Staff, Denise Goularte – Accounting, Susan Nelthorpe – Friends of the Fair, Sally Scott, Cei & Dale Smith – Family a Fair.

**5) PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda.

**Judy Hofmann** – wants everyone to know how proud everyone should be of the Farmers Daughters. Have been doing a fantastic job, are attending Jurupa Food Fest. Most contests are going on now.

**Sherrie Henrietta** – Farmers Daughters were involved in the evacuation of animals during the fires and worked hard during that time.

**Katie Keyes** – had the pleasure of giving the history of fair at the Meniffee Valley Museum. Director Scott and his wife Salley attended and Keri former Farmer Daughter.

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**6) CLOSED SESSION** The Board is authorized to enter closed session to discuss personnel matters, in a regular or special meeting to consider the appointment, employment, evaluation of performance, or dismissal of a public employee. The board may deliberate on the decision in closed session (Gov. Code § 11126(a)(1)). [Entered closed session at 4:11pm](#)  
a) Take action to appoint a CEO

The Board is authorized to enter closed session to discussion pending litigation with the Attorney General's Office (Gov. Code § 11126(e)(1)).

a) 46th District Agricultural Association v. APEX, LLC.

**7) RECONVENE OPEN SESSION** Report of any action taken during Closed Session reconvened at 4:18pm. [It is the Board's action to welcome Russell Vandenberg as the next CEO for the 46<sup>th</sup> DAA.](#)

[President Yeager reported that the Board took action in the closed session to appoint Russell Vandenberg to the position of CEO, at a salary of \\$8,942.00, with a telephone allowance of \\$100 per month and a car allowance of \\$500 per month. The vote was 6 ayes and 1 abstention on a motion made by Director Bruno and seconded by Director Magnuson.](#)

[Directors Vote:](#)

[Six I's – Yeager, Bruno, Scott, Palumbo, Skala, Magnuson.](#)

[One abstention - Almiron](#)

**8) CONSENT AGENDA** *(Discussion/Action by Board)*

All matters listed are considered by the Board to be routine and will be approved in one motion unless Directors request a specific item be considered separately.

- a) Review and Approval of August 24<sup>th</sup>, 2022, Board Meeting Minutes
- b) Review and Approval of August 30<sup>th</sup>, 2022, Board Meeting Minutes  
[Motion to approve August 24<sup>th</sup> and August 30<sup>th</sup>, 2022, Board Meeting Minutes made by Director Almiron and seconded by Director Skala.](#)  
[Motion carried unanimously.](#)

**9) NEW BUSINESS** (Action required)

- a) Review and Approval of August 2022 Financials
  - 1) Balance Sheet
  - 2) Profit and Loss Statement
  - 3) AP Payments/AR Aged Invoices/General Ledger  
[Motion to approve was made by Director Skala and seconded by Vice President Palumbo.](#)  
[Motion carried unanimously.](#)
- b) Take action to appoint a CEO [addressed in Item 6](#)
- c) Presentation by Orange Show Quarter Midget Association [board consensus for CEO to continue discussion with Orange Show Quarter Midget Association/ So Cal QMA.](#)
- d) Take action to transfer Farmers Daughter reserve account to the Friends of the Fair  
[Motion to approve transfer of \\$1,079.73 to Friends of the Fair made by Director Scott and seconded by Director Magnuson.](#)

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Motion carried unanimously.

**10) REPORTS AND INFORMATION** (Informational)

a) Correspondence

- 1) Board Trainings

b) Management Consultant Report

- 1) Day to Day Operations Update – Staff preparing for fair, fairgrounds continue to be busy, large events at the State park some events have used fairgrounds for parking lot, knocked down secondary electrical line by Power Trip - damage to transformer and minimal damage to PA system.

- 2) Summary of third quarter items from Strategic Plan report

**DWR** – continues to be pending – electronic billboard sign location has progressed quickly with City of Perris agreeing of location, **Annual Event** – Helm and Sons working with Fire Marshall – fair website includes ticketing and hours – livestock activity - entries low – still exhibits move in next week - community stage pending – Monster Trucks Thursday night – Demo Derby Friday night – Figure 8's Saturday night – Night of Destruction Sunday night – music lineup verbal – Sponsorship opportunities for Livestock and Stills, **Human Resources and Facilities** – testing open for Office tech and Account tech – maintenance fairground aid open – Maintenance Supervisor open – Facilities continued small upgrades pavilion restrooms and South Restrooms – HVAC ordered for Pavilion.

c) Committee Reports

- 1) Finance Committee Director Skala outlined Financials during item 9, a, 1 - 3.

- 2) DWR Ad-Hoc Committee Director Yeager more activity next month

- 3) Fairgrounds and Contracts Committee President Yeager follow up on presentation from today and future space use.

- 4) Junior Livestock Committee Director Scott sponsorship opportunities, fire & smoke caused delay in setup of livestock area.

- 5) Marketing Committee nothing to report

- 6) Policy Committee President Yeager with Russ on board more policies to come to board for update

d) Barn Bash Report – Director Skala asking what is needed, Director Scott chairs needed.

e) Friends of So Cal Fair Report – Josh Naggar Pre-Fair Mixer back on Wednesday October 5<sup>th</sup>, renewed draft of the MOU, Media day two days before fair.

f) California Construction Authority Update President Yeager fair electrical infrastructure continues to be part of list.

- 1) Derby Room – Status Update President Yeager pending final approval

- 2) DWR Project Oversight President Yeager next meeting in November

**11) MATTERS OF INFORMATION:** (Informational – No deliberation/action)

a) Directors' Comments

**Director Scott** – welcomes Russ as our new CEO, presentation of the 100 years of the fair from Katie Keyes at the Menifee Valley Museum. Relook at the future of the fair being a motor sport facility, sponsorship opportunities also at the livestock auction.

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**Vice President Palumbo** – thanks Farmers Daughters, thanks Gene for help while she was out.

**Director Skala** – appreciates VP Palumbo, and Rich, and Staff.

**Director Magnuson** – Welcomes Russ and thanks Rich for his guidance.

**President Yeager** – thanks Rich for the last 14 months, thanks Staff, tenants and volunteers.

**12) IMPORTANT 2022 DATES:** (Review and Approve)

Board Meetings are held on the fourth Wednesday of the month at 4:00 pm unless otherwise specified.

October 26, 2022; November 16, 2022; December 21, 2022

**13) Adjournment:** at 5:34pm

**Americans With Disabilities Act**

Any person needing a disability related accommodation or modification in order to attend this Board meeting may request assistance by contacting Alicia at the Southern California Fair Office at (951) 657-4221.