

46th District Agricultural Association/Southern California Fair
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BOARD MEETING MINUTES - SUMMARY

Administration Building Board Room
18700 Lake Perris Drive, Perris, CA 92571
February 28, 2024

Zoom: <https://us06web.zoom.us/j/81355031204>

Toll Free Number: One tap mobile +13462487799,81355031204

Meeting ID: 813 5503 1204

Passcode: 439278

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. Per CDC and State of California requirements, masks may be required to attend this meeting.

1) CALL TO ORDER at 4:03pm

2) PLEDGE OF ALLEGIANCE led by Susan Nelthorpe

3) ROLL CALL OF DIRECTORS: Directors Present, Directors Excused

A motion and second is requested to excuse the absence of any Directors under this agenda item.

Present: Director Almiron, Director Magnuson, Director Skala, Director Scott, Director Bruno, President Yeager.

Motion to excuse Vice President Palumbo was made by Director Almiron and seconded by Director Skala.

Motion carried, 5-0.

4) INTRODUCTION OF GUESTS & STAFF

In Person: Linda – staff, Susan – Friends of the Fair, Jim Anderson – So Cal Poultry Club, Davey Helm – Helm and Son Amusements, Cei & Dale Smith – FAF/Friends of the Fair, Katie Keyes – Friends of Fair/Museum, Alicia – Staff, Russ – CEO.

Via Zoom: Rich – PK Consulting, Brandi Gragg – CDFA Legal.

5) PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda. **No Public comment**

6) CLOSED SESSION (Action to adjourn for Closed Session)

The Board will meet in closed Session to confer with and/or receive legal advice from counsel or the represented delegate to discuss the matters listed below. All guests and audience will be asked to adjourn meeting at this time. **Went into closed session at 4:06pm.**

46th District Agricultural Association
Southern California Fair
February 28, 2024 • 4:00 PM

a) Pending litigation per Government Code 11126(c)(7)
1) Apex v Southern California Fair; 46th DAA

b) Personnel matters related to the CEO under Government Code §11126(a)(1).

7) RECONVENE OPEN SESSION Report of any action taken during Closed Session
[Reconvened at 4:17pm, no reportable action.](#)

8) CONSENT AGENDA (*Discussion/Action by Board*)

All matters listed are considered by the Board to be routine and will be approved in one motion unless the Directors request a specific item be considered separately.

a) Review and Approval of February 7th, 2024, Board Meeting Minutes
[Motion to approve was made by Director Almiron and seconded by Director Magnuson.](#)
[Motion carried, 5-0.](#)

9) REPORTS AND INFORMATION (Informational)

a) Correspondence [none](#)

b) CEO Report

1) Day to Day Operations Update

[March events, CCA bleacher inspection March 8th, parking lot Harley, Maintenance Mania February 2024, Form 700 reminder, second estimate for South restrooms remodel.](#)

c) Management Consultant Report

[DWR is scheduled to start end of 2024, pending signature of two agreements.](#)

d) Committee Reports

1) Finance Committee – [no financial reports, tabled till March.](#)

2) DWR Ad-Hoc Committee – [discussed under item 9, c](#)

3) Fairgrounds and Contracts Committee – [nothing to report](#)

4) Junior Livestock Committee - [nothing to report](#)

5) Policy Committee - [nothing to report](#)

e) Barn Bash Report – [nothing to report](#)

f) Friends of So Cal Fair Report – [Ce: Golf Tournament at Bear Creek Aug 26th](#)

g) Rose Marotta – Poultry Show Report [Jim Anderson: thanks Linda and staff, 900 poultry exhibited, 180 exhibitors, show is planned for 2024.](#)

h) California Construction Authority Update

1) Pavilion Painting Project Update [none](#)

46th District Agricultural Association
Southern California Fair
February 28, 2024 • 4:00 PM

2) DWR Project Oversight [discussed under item 9, c](#)

10) NEW BUSINESS (Action required)

- a) Helm and Sons (Davey Helm) So-Cal Fair Proposal
[Motion to approve was made by Director Scott and seconded by Director Almiron.](#)
[Motion carried, 6-0.](#)

- b) Review and Approval of December 2023 Financials / STOP 2023
[Tabled till March meeting.](#)
 - 1) Balance Sheet
 - 2) Profit and Loss Statement
 - 3) AP Payments/AR Aged Invoices/General Ledger

- c) Board of Directors Executive Leadership Appointments (President/Vice President)
[Motion to maintain current leadership was made by Director Magnuson and seconded by Director Almiron.](#)
[Motion carried, 6-0.](#)

11) MATTERS OF INFORMATION: (Informational – No deliberation/action)

- a) Directors' Comments
[Director Magnuson – likes that we had a good attendance for meeting, carnival doing well, thanks staff.](#)
[Director Scott – attended date festival and livestock/auction very strong, thanks Marisa and Cindy for stepping up, confident in current leadership. Thanks, Davey, for attending.](#)
[President Yeager – thanks Russ and team, thankful for everyone involved in getting the fair moving forward to continue growing.](#)

12) IMPORTANT 2024 DATES: (Review and Approve)

Board Meetings are held on the fourth Wednesday of the month at 4:00 pm unless otherwise specified.

March 27, 2024; April 24, 2024; May 22, 2024; June 26, 2024; July 24, 2024;
August 28, 2024; September 25, 2024; October 23, 2024; November 13, 2024;
December 18, 2024.

13) Adjournment: [meeting adjourned at 4:52pm in Memory of Dave Helm.](#)

Americans With Disabilities Act

All Board meetings must be accessible to the physically disabled per the Americans with Disabilities Act. Any person needing a disability-related accommodation or modification to attend or participate in any Board meeting, Committee meetings, or

46th District Agricultural Association
Southern California Fair
February 28, 2024 • 4:00 PM

other Southern California Fair activities may request assistance by contacting Alicia at the 46th DAA Southern California Fair Office, 18700 Lake Perris Drive, Perris CA 92571 or by calling 951-657-4221. Requests should be made one (1) week in advance whenever possible.