

46th District Agricultural Association
Southern California Fair
18700 Lake Perris Drive
Perris, California 92571
socalfair@socalfair.com
(951) 657-4221

BOARD MEETING MINUTES

February 17, 2021 • 4:00 PM
Zoom: <https://us02web.zoom.us/j/4105967704>
Toll Free Number: 1-669-900-6833
Meeting ID: 410 596 7704

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed.

1) Call to Order

Meeting called to order at 4:14pm by President Yeager

2) Pledge of Allegiance

Led by Director Palumbo

3) Roll Call

Directors on Zoom: President Marisa Yeager, Vice President Nick Bruno, Gene Skala, Brad Scott, Cindy Palumbo, Tricia Almiron

4) Absent Directors

A motion and second is requested to excuse the absence of any Directors under this agenda item.

Motion to approve absence of Ron Magnuson and Jaime Hurtado made by Director Almiron.

Motion was seconded by Vice President Bruno

Motion carried.

5) Introduction of Guests

Corey Oakley – Helm & Sons Amusements, Mike Francesconi – CDFA F&E, Christine Vana – CDFA Legal, Sarah Pelle – CDFA F&E, Steve Sunseri – Deputy Attorney General.

6) Public Comment on Items Not on the Agenda

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed on a future meeting agenda.

7) Closed Session the Board is authorized to enter closed session with CDFA Legal to discuss pending litigation (Gov. Code § 11126(e)(1)):

46th District Agricultural Association
Southern California Fair

- a) *Sandoval, et al. v. 46th District Agricultural Association, et al.*
- b) Eviction Matter
- c) Contract Matter

8) Reconvene Open Session Report of any action taken during Closed Session
President Yeager reported no reportable action

9) New Business

a) 2021 Board Committee Assignments
Item tabled.

b) January Financials – Finance Committee

- 1) Statement of Net Position
- 2) Summary of Operations
- 3) Budget Update/Cash Budget Projections
- 4) Cash on hand
- 5) Resolution – Close US Bank Account and Open New Bank Account with authorized signatures and credit card responsibility

Motion made to approve Resolution 01-2021 by Director Skala, seconded by Director Palumbo and carried that members of the 46th District Agricultural Association Board of Directors of the Southern California Fair authorize the transfer of Banking Services from U.S. Bank to Altura Credit Union. Accounts will include but not limited: Operations, JLA, Premium, Payroll, etc. This relieves the Service charges in assess of \$2500 annually. President Marisa Yeager and Vice President Nick Bruno are authorized signatures for all banking services. Staff is authorized access to accounts for Financial review and reports.

Motion made to approve Resolution 02-2021 by Director Palumbo, seconded by Director Scott and carried that members of the 46th District Agricultural Association Board of Directors of the Southern California Fair authorize the transfer of Credit Card Processing services from Paysafe Payments Processing to Square Up. Accounts will include but not limited: Operations and JLA. This relieves the monthly service charges in assess of \$3,800 annually. Staff is authorized access to accounts for Financial review and reports.

Motion made to approve Resolution 03-2021 by Director Palumbo, seconded by Director Bruno and carried that members of the 46th District Agricultural Association Board of Directors of the Southern California Fair authorize the removal of three officers from the BBVA (.33 SW Funds) Account. Removal: Carl Wuersch, Rollin Magnuson, Leon Skala. President Marisa Yeager and Vice President Nick Bruno are authorized signatures for all banking services at BBVA. Staff is authorized access to accounts for Financial review and reports.

46th District Agricultural Association
Southern California Fair

- 6) Discussion and possible action on Merchant Credit Cards Services
Motion to approve a 3% credit card processing fee was made by Director Skala pending State approval.
Motion seconded by Director Palumbo.
Motion carries 6-0.

- c) Approve Contracts – Renters Committee
 - 1) F-31 Contract with Helms and Sons – month to month, in-kind trade
 - 2) County COVID Testing extension
 - 3) BMX
 - 4) PSQ Productions – storage of semi-trucks
Motion to approve County COVID testing extension to June 30, 2021, BMX contract to 2025, and PSQ Productions month to month for 2021 was made by Director Almiron.
Motion seconded by Director Scott.
Motion carries 6-0.

- 5) Shattuck's Inc – month to month Financial Services with training as needed
Motion to approve Shattuck's Inc contract was made by Director Almiron with amendment for item to be on agenda every month.
Motion seconded by Director Palumbo.
Motion carries 6-0.

- d) Appointment of Ad-Hoc Policy Committee – President
 - 1) Motion for Board/CEO to review 46th DAA – Southern California Fair policies every 3 years.
 - 2) Board president to appoint Ad-Hoc Committee every 3 years to review.

- e) Approve Policy – Interim CEO
 - 1) Policy Approval – Motion to approve policy to only return event damage deposits up to 120 days before scheduled event.
Motion to approve was made by Director Scott.
Seconded by Director Skala.
Motion carries 6-0.

10) Consent Calendar

All matters listed are considered by the Board to be routine and will be approved in one motion unless Directors request a specific item be considered separately.

- a) January 20, 2021 Meeting Minutes
Motion to approve was made Director Palumbo.
Seconded by Director Almiron.
Motion carries 6-0.

11) Correspondence

46th District Agricultural Association
Southern California Fair

<u>Date</u>	<u>Received from</u>	<u>Subject</u>
January	State	AB1499 funds received

12) Informational Items

- a) Update on Loan Balances
 - 1) Community Building \$124,046
 - 2) Admin Office \$98,393

- b) Interim CEO Report
 - 1) Day to Day Operations Update
 - 2) COVID 19 Update
 - 3) DWR Status
 - 4) Status of Board Trainings

- c) California Construction Authority Update on [Identify Project(s)]
 - 1) Derby Room
 - 2) Facilities Report

13) Directors' Comments (Informational – No deliberation/action)

14) Important 2021 Dates Board Meetings are held on the third Wednesday of the month at 4:00 pm unless otherwise specified.

March 17, 2021
April 21, 2021
May 19, 2021
June 16, 2021
July 21, 2021
August 18, 2021
September 15, 2021
October TBD
Annual Fair
November 17, 2021
December 15, 2021

17) Adjournment

Meeting adjourned at 6:46pm by President Yeager

Americans With Disabilities Act

Any person needing a disability related accommodation or modification in order to attend this Board meeting may request assistance by contacting Alicia at the Southern California Fair Office at (951) 657-4221.